



414 East Main Street, DeWitt MI 48820  
 Phone: 517.669.2441 Fax: 517.669.8211  
[www.dewittmi.org](http://www.dewittmi.org)

**Parks and Recreation  
 Field and Facility Reservation Application**

<b><i>Park/Facility</i></b>	<b><i>Resident Fee</i></b>	<b><i>Non-Resident Fee</i></b>
Memorial Park - Gazebo	\$67.00/4 hours \$82.00/8 hours	\$134.00/4 hours \$165.00/8hours
River Trail Park	\$67.00/4 hours \$92.00/8 hours	\$134.00/4 hours \$185.00/8 hours
Riverside Park	\$67.00/ 4 hours \$92.00/8 hours	\$134.00/4 hours \$185.00/8 hours
McGuire Park	\$67.00/4 hours \$92.00/ 8 hours	\$134.00/4 hours \$185.00/8 hours
Sports Park	\$ 67.00/4 hours \$103.00/8 hours	\$134.00/4 hours \$206.00/8 hours
Sports Park Soccer Field <i>(Team Game Play Only)</i>	\$35.00/2 hours	\$35.00/2 hours
Sports Park Softball Field Two Fields Available	\$35.00 per field/2 hours	\$35.00 per field/2 hours

Name of Park/Facility Reserved \_\_\_\_\_

Date of Event \_\_\_\_\_ Time of Event \_\_\_\_\_ Type of Event \_\_\_\_\_

Amount Paid \_\_\_\_\_ Cash \_\_\_\_\_ Check# \_\_\_\_\_ Number of Participants \_\_\_\_\_

Visa  Discover  MasterCard  Am Express

Card # \_\_\_\_\_ Exp. \_\_\_\_\_ Email Address: \_\_\_\_\_

Applicants Name \_\_\_\_\_

Address \_\_\_\_\_ Home# \_\_\_\_\_ Work# \_\_\_\_\_

Application Received by \_\_\_\_\_ Date \_\_\_\_\_

(See reverse side)

The City of DeWitt takes great pride in its park system and is committed to offering the highest quality in facilities, programs and fields for the recreational needs of the community. Please take a moment to read this form entirely in order to familiarize you with the responsibilities shared in reserving part of the City's assets.

Thank You!

## **PARK RULES**

Chapter 23 – City Code

Violation is a Municipal Civil Infraction, Subject to a Fine

1. Park hours are 7:00AM to 10:00 PM
2. Permits are necessary to reserve a facility or field at a park. Upon arrival, place your copy of the reservation form in the clip on the reservation post at the park/facility (Riverside, River Trail, and McGuire Parks only).
3. It is unlawful for any person within a public park to erect or place a booth, display, concession stand or any kind of tent including those that are weighted, have stakes or any other type of stakes in or on the ground without written consent from the City.
4. Profanity and behavior unbecoming to the nature of a family oriented environment is not permitted.
5. Camping is permitted only with the approval of the City.
6. Fires are allowed in cooking receptacles only.
7. Motor vehicles are permitted in designated parking areas only.
8. Alcohol is prohibited in the parks.
9. Swimming or wading in the river is not permitted except while fishing.
10. Animals may not run at large in the park, dogs must be leashed, cleaned up after and are not permitted at organized events.
11. It is unlawful to destroy or deface any property within the park.
12. It is unlawful to damage or destroy any tree, flower or shrub growing in the park.
13. It is unlawful to swim, bathe, dive or wade in the Looking Glass River. Fishing is permitted.
14. Use of adhesive tape on pavilion support posts is prohibited.

### *Cancellation Policy:*

Refunds for park reservations require thirty day written notice. The amount will be granted less a \$10.00 service fee. If the park is closed due to adverse weather conditions or other causes beyond the control of the City (plumbing or electrical failure), a full refund shall be granted or an attempt will be made to accommodate another date.

I have read and understand the above provisions.

signed \_\_\_\_\_

Revised: 04/18/2018