

City of DeWitt
414 East Main Street
DeWitt, Michigan 48820
Phone: 517.669.2441 Fax: 517.669.8211

Application for:
Zoning Approval for Sign Installation

Note: A building permit may also be needed. Please review the attached listing of building permit and zoning approval requirements.

A dimensioned plan illustrating the proposed sign location, setbacks from the road right-of-way and/or property lines, sign size and size of the wall if sign is to be attached (wall sign) must be submitted with this application. A detailed drawing of the sign showing the lettering, materials and colors of the sign must also be submitted.

1. Property Location

Project name:

Project Address:

Zoning District:

2. Applicant Information

Name:

Address:

Phone: _____

Fax: _____

Property owner's name (if different than the applicant):

3. Sign Information

Type of sign:

- Wall sign
 Other

- Ground sign
 Directional Sign

- Temporary Sign

Will the sign be illuminated, if so method of illumination:

Wall size: (for wall signs only – wall height by length):

4. Has the applicant already submitted an application for a Building Permit for this sign?

Yes _____ No _____

If no, is the sign exempt from the Building Code requirements? Yes _____ No _____

5. Are there other existing signs on the property, if so please describe (include size of other signs).

Affidavit

The undersigned certifies that he/she is the property owner, owner's agent or lessee of the subject parcel and that the information given is true and accurate to the best of your knowledge and belief. The undersigned also affirms that he/she is familiar with Article XI, Signs of the City Code and agrees to comply with the requirements of said Article and the Building Code.

Signature: _____ Date: _____

Date Received: _____

Approved/Not Approved: _____

Signature of Approving Official: _____