

**CALL TO ORDER:**

Mayor Jim Rundborg called the Regular City Council Meeting to order at 7:01 p.m. He led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Dave Hunsaker, Ray Knick, Jim Lancaster, and Sheryl Strouse  
Council Members Excused: Sue Erickson and Tony Stoker

**STAFF:**

Lisa Grysen, Larry Jerue, Dan Matson, Chris Olson, and Denice Smith

**AUDIENCE:**

Harmony Gmazel, Kevin Feuka, and Eric Harger

**APPROVAL OF AGENDA:**

Motion by Knick, seconded by Hunsaker and carried by unanimous vote of the Council that **the agenda be approved with the following addition:**  
**New Business #2f: Assessors Plat Southeast.**

**SPECIAL AGENDA ITEMS:**

1. Eagle Scout Recognition – Kyle Jonas: Since the Jonas family was not present, they will be invited to attend the next Council meeting.

2. “Greening Mid-Michigan” Presentation: The Tri-County Regional Planning Commission has obtained a grant with the Land Information Alliance for sustainable initiatives in the region. Council approved contributing a grant match share of this project at its September 21 meeting (to go along with the other participating communities).

Harmony Gmazel (Tri-County Regional Planning Commission) reviewed with the Council a power-point presentation. This aspect of the sustainable communities’ initiative is mainly about non-motorized pathways and other aspects of “green infrastructure.” The presentation offered strategies and values regarding green infrastructure and locations targeted in Clinton County.

The Mayor and Council were invited to participate in a community design session on February 18.

**APPROVAL OF MINUTES:**

Motion by Knick, seconded by Strouse and carried by unanimous vote of the Council that **the minutes for the January 4, 2010 Special City Council Meeting and the January 5, 2010 Regular City Council Meeting be approved as presented.**

**PUBLIC COMMENTS:**

None.

**CITY ADMINISTRATOR’S REPORT:**

Chris Olson (City Administrator) reviewed with Council his written report as follows:

- Property at 409/411 S Bridge: So far, two demolition vendors have examined the structure to provide price quotes for straight demotion as well as training burn preparation.



Council Chambers

January	19	April	6	July	6	October	19
February	2	April	20	July	20	*November	3
February	16	April	27	*August	4	November	16
February	23	May	4	August	17	December	7
March	2	May	18	September	7	December	21
March	16	June	1	September	21		

\* *Changed to Wednesday due to conflict with Tuesday election dates*

**NEW BUSINESS:**

1. Board and Commission Appointments: The Mayor presented his recommendations for appointments to the various City boards and commissions.

Motion by Lancaster, seconded by Knick and carried by unanimous vote of the Council that

**BE IT RESOLVED to confirm the Mayor's recommendations and appoint the following to serve the various Boards/Commission:**

- Board of Review – Judy Korte (term expires January 15, 2013)
- DARA – Dave Hunsaker (term expires December 31, 2012)
- DDA – John Coscarelli (term expires January 20, 2014)
- DAESA- Sheryl Strouse (term expires December 31, 2012)
- Library Board – Bill Fulmer (term expires January 10, 2014)
- Parks, Rec. & Cemetery – Dave Hunsaker and Tim Hunnicutt (terms expire December 31, 2012).

2. Assessor's Plats: The City has been engaged in correcting lot line and legal description in a series of assessor's plats within the City. Previously, these properties were described as metes and bounds descriptions. The new lot line agreements, with new lot numbers, have been signed by property owners. Eric Harger (Trinity Engineering) was present to answer any questions the Council might have regarding these plats. The procedure for the plats is outlined in the Land Division Act.

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council that

**WHEREAS** the City of DeWitt DeWitt Road Assessor's Plat, a part of the Southeast ¼ of Section 8, and the Northeast ¼ of Section 17, T5N, R2W, City of DeWitt, Clinton County, Michigan, was completed and certified as provided in the Michigan Land Division Act, Act No. 288 of Michigan Public Acts of 1967, as amended; and

**WHEREAS** the Plat was filed in the Office of the City Clerk on July 14, 2009, and,

**WHEREAS** notice was given as provided in the Act by the City Clerk by publication for three successive weeks in the *DeWitt Bath Review*, a newspaper in general circulation in the City of DeWitt, on October 11, October 18, and October 25, 2009; and

**WHEREAS** the Plat remained on file in the City Clerk's office for 30 days after the first publication; and

**WHEREAS** no suit has been brought to correct the Plat by any person or public body having an interest in any lands affected by the Plat, within the 30-day period;

**NOW, THEREFORE, IT IS RESOLVED** that the City Council of the City of DeWitt hereby approves the City of DeWitt DeWitt Road Assessor's Plat of the City of DeWitt, and directs the City Clerk to acknowledge the completion, certification and approval of the Plat

**and to forward all copies of the Plat to the State Treasurer, and to pay the recording fee specified in the Land Division Act for The Plat.**

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council that

**WHEREAS the City of DeWitt DeWitt Drive Assessor's Plat, a part of the Northeast ¼ and the Southeast ¼ of Section 8, T5N, R2W, City of DeWitt, Clinton County, Michigan, was completed and certified as provided in the Michigan Land Division Act, Act No. 288 of Michigan Public Acts of 1967, as amended; and**

**WHEREAS the Plat was filed in the Office of the City Clerk on July 14, 2009, and,**

**WHEREAS notice was given as provided in the Act by the City Clerk by publication for three successive weeks in the *DeWitt Bath Review*, a newspaper in general circulation in the City of DeWitt, on October 11, October 18, and October 25, 2009; and**

**WHEREAS the Plat remained on file in the City Clerk's office for 30 days after the first publication; and**

**WHEREAS no suit has been brought to correct the Plat by any person or public body having an interest in any lands affected by the Plat, within the 30-day period;**

**NOW, THEREFORE, IT IS RESOLVED that the City Council of the City of DeWitt hereby approves the City of DeWitt DeWitt Drive Assessor's Plat of the City of DeWitt, and directs the City Clerk to acknowledge the completion, certification and approval of the Plat and to forward all copies of the Plat to the State Treasurer, and to pay the recording fee specified in the Land Division Act for The Plat.**

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council that

**WHEREAS the City of DeWitt McGuire Park Assessor's Plat, a part of the Southwest ¼ of Section 5, and a part of the Northwest Fractional ¼ of Section 8, T5N, R2W, City of DeWitt, Clinton County, Michigan, was completed and certified as provided in the Michigan Land Division Act, Act No. 288 of Michigan Public Acts of 1967, as amended, and**

**WHEREAS the Plat was filed in the Office of the City Clerk on July 14, 2009, and,**

**WHEREAS notice was given as provided in the Act by the City Clerk by publication for three successive weeks in the *DeWitt Bath Review*, a newspaper in general circulation in the City of DeWitt, on October 11, October 18, and October 25, 2009; and**

**WHEREAS the Plat remained on file in the City Clerk's office for 30 days after the first publication; and**

**WHEREAS no suit has been brought to correct the Plat by any person or public body having an interest in any lands affected by the Plat, within the 30-day period;**

**NOW, THEREFORE, IT IS RESOLVED that the City Council of the City of DeWitt hereby approves the City of DeWitt McGuire Park Assessor's Plat, of the City of DeWitt and directs the City Clerk to acknowledge the completion, certification and approval of the Plat and to forward all copies of the Plat to the State Treasurer, and to pay the recording fee specified in the Land Division Act for The Plat.**

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council that

**WHEREAS the City of DeWitt North Bridge Street Assessor's Plat, a part of the Northeast ¼ and the Southeast ¼ and the Southwest ¼ of Fractional Section 5, T5N, R2W,**

**City of DeWitt, Clinton County, Michigan, was completed and certified as provided in the Michigan Land Division Act, Act No. 288 of Michigan Public Acts of 1967, as amended; and**

**WHEREAS the Plat was filed in the Office of the City Clerk on July 14, 2009, and,**

**WHEREAS notice was given as provided in the Act by the City Clerk by publication for three successive weeks in the *DeWitt Bath Review*, a newspaper in general circulation in the City of DeWitt, on October 11, October 18, and October 25, 2009, and**

**WHEREAS the Plat remained on file in the City Clerk's office for 30 days after the first publication; and**

**WHEREAS no suit has been brought to correct the Plat by any person or public body having an interest in any lands affected by the Plat, within the 30-day period;**

**NOW, THEREFORE, IT IS RESOLVED that the City Council of the City of DeWitt hereby approves the City of DeWitt North Bridge Street Assessor's Plat of the City of DeWitt, and directs the City Clerk to acknowledge the completion, certification and approval of the Plat and to forward all copies of the Plat to the State Treasurer, and to pay the recording fee specified in the Land Division Act for The Plat.**

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council that

**WHEREAS City of DeWitt Schavey Road Assessor's Plat, a part of the Southeast ¼ of Section 7, T5N, R2W, City of DeWitt, Clinton County, Michigan, was completed and certified as provided in the Michigan Land Division Act, Act No. 288 of Michigan Public Acts of 1967, as amended; and**

**WHEREAS the Plat was filed in the Office of the City Clerk on July 14, 2009; and,**

**WHEREAS notice was given as provided in the Act by the City Clerk by publication for three successive weeks in the *DeWitt Bath Review*, a newspaper in general circulation in the City of DeWitt, on October 11, October 18, and October 25, 2009; and**

**WHEREAS the Plat remained on file in the City Clerk's office for 30 days after the first publication; and**

**WHEREAS no suit has been brought to correct the Plat by any person or public body having an interest in any lands affected by the Plat, within the 30-day period;**

**NOW, THEREFORE, IT IS RESOLVED that the City Council of the City of DeWitt hereby approves the City of DeWitt Schavey Road Assessor's Plat of the City of DeWitt, and directs the City Clerk to acknowledge the completion, certification and approval of the Plat and to forward all copies of the Plat to the State Treasurer, and to pay the recording fee specified in the Land Division Act for The Plat.**

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council that

**WHEREAS a revised proposed Assessor's Plat of the City of DeWitt – Southeast, a part of the Northeast ¼ of Section 8, and a part of the Northwest ¼ and Southwest ¼ of Section 9, T5N, R2W, City of DeWitt, Clinton County, Michigan, was completed and certified as provided in the Michigan Land Division Act, Act No. 288 of Michigan Public Acts of 1967, as amended, the approval of which was acknowledged by the City Council on December 3, 2007, to replace a former proposed Plat filed in the office of the City Clerk on October 23, 2007, and**

**WHEREAS technical adjustments to the Plat were made as ordered by the State of Michigan and the Plat was filed in the Office of the City Clerk on December 16, 2009, and,**

**WHEREAS** notice has been given as provided in the Act by the Clerk by publication for three successive weeks in the *DeWitt Bath Review*, a newspaper in general circulation in the City of DeWitt, on October 28, November 4, and November 11, 2007; and

**WHEREAS** the Plat remained on file in the Clerk's office for 30 days after the first publication; and

**WHEREAS** no suit has been brought to correct the Plat by any person or public body having an interest in any lands affected by the Plat, within the 30-day period;

**NOW, THEREFORE, IT IS RESOLVED** that the City Council of the City of DeWitt hereby approves the Assessor's Plat of the City of DeWitt – Southeast, as revised, and directs the City Clerk to acknowledge the completion, certification and approval of the Plat and to forward all copies of the Plat to the State Treasurer. The recording fee specified in the Land Division Act for The Plat has been prepaid.

3. Downtown Design Guideline: The Council was provided with a copy of the Downtown Design Guidelines as prepared by LSL. The Beckett & Rader Study identified this as a task to be done. The Council and DDA are invited to attend the January 28<sup>th</sup> Planning Commission meeting to view the presentation and to hear discussion on the degree of implementation (mandatory versus recommendation; new versus renovation) and what tools/incentives will be used to accomplish it.

4. Request Permission to use Grant Funds/Police Department: Chief Jerue presented a memo (dated January 14, 2010) stating the Police Department was awarded \$13,090 grant funds under the American Recovery and Reinvestment Act of 2009, Byrne Justice Assistance Grant. The awarded funds are to be used to replace existing In-Car Video Recording Systems.

Of the two comparable systems currently in use, the system that meets the City's needs the most is the Digital Alley's, Digital In Car Video System. This system is integrated into the rear view mirror of the patrol vehicle which affords greater visibility for the driver. The cost of this unit complete with installation is \$12,750. The closest vendor for this system is the Alert Emergency Equipment Group located in Portland, Michigan.

The grant is 100% reimbursable with the only exception being training cost. Total training cost has been estimated at \$250.

Motion by Hunsaker, seconded by Strouse and carried by unanimous vote of the Council that

**BE IT RESOLVED** to approve the use of grant funds and authorize the Police Department to purchase the Digital Alley's, Digital In Car Video System from Alert Emergency Group, Inc. (Portland, Michigan).

### COUNCIL/STAFF REPORTS:

The following items were discussed:

- Chief Jerue reviewed the Police Department's Annual Report of Activities for 2009. The report includes a five-year index of criminal activity by type, traffic accidents and tickets, arrests, and an analytical study of calls for service based on day of the week and by hour of day.
- Dan Matson (City Attorney) will be attending a Municipal Attorneys Board Retreat this weekend at Crystal Mountain.
- 2009 Clerk's Report: Denice Smith (City Clerk) presented a report describing various activities related to the Clerk's Department.

- DARA will be meeting tomorrow (Wednesday).
- Parks, Recreation & Cemetery Commission needs to start meeting again. In the past, they met every other month on the second or third Wednesday at 7 pm.
- Kevin Feuka (C2AE) reported there will be a second round of stimulus money coming. Submission must be made by February 15, 2010. The Council would need to authorize a contract to proceed at the next Council meeting. The only street left to qualify is North Bridge Street. The project would be to mill and resurface the street.

**ADJOURNMENT:**

Motion by Knick, seconded by Hunsaker and carried by unanimous vote of the Council that **this meeting be adjourned at 8:39 p.m.**

Respectfully submitted,

Denice Smith  
City Clerk

James Rundborg  
Mayor