

**CALL TO ORDER:**

Mayor Rundborg called the Regular City Council Meeting to order at 7:02 p.m. He led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Sue Erickson, Dave Hunsaker, Tony Stoker, Sheryl Strouse, Tim Kangas, and Jim Lancaster  
Council Members Excused: None

**STAFF:**

Lisa Grysen, Police Chief Larry Jerue, Daniel Coss, Rich Miller, and Dan Matson

**AUDIENCE:**

Adam Falkowski, C2AE, Mike Lee, DDA Chairperson, County Commissioner Bob Showers, Troy Feltman, Bath Township Manager, and Jeff Hicks, First Bank

**APPROVAL OF AGENDA:**

Motion by Strouse, seconded by Erickson and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**SPECIAL AGENDA ITEMS:**

**1. Creating Entrepreneurial Communities Presentation:**

Bath Charter Township Manager, Troy Feltman and Jeff Hicks of Firstbank, were present to give an overview of the Creating Entrepreneurial Communities (CEC). Previously the City of DeWitt chose not to participate in this opportunity. Bath, DeWitt and Watertown Townships applied for and received a grant through Michigan State University. The three communities have been involved with the program since last fall, but have just recently opted to re-organize and re-approach the City of DeWitt to join the group. This three year program is designed to put in place programs and strategies to nurture the entrepreneurs in each community.

**2. Citizen of the Year Nominations:**

On May 18, 2011 a Citizen of the Year meeting was scheduled, but only two of the five members were in attendance. Based on a lack of quorum, a decision to nominate a candidate could not be made by the committee.

The notice for nominations was published in the *DeWitt Bath Review*, the City website and the Witt Channel and resulted in five nominations.

One of the nominations was for the DeWitt Garden Club. Due to a lack of quorum, Mayor Rundborg has suggested that instead of selecting an individual, that the Garden Club would be a deserving candidate. If council wishes to award the Garden Club the Citizen of the Year Award, the club will be invited to the June 21<sup>st</sup> meeting. In addition, council may want to consider reorganizing the committee, which could include a few members of council, due to the difficulty in getting a quorum of the nominating committee.

Motion by Lancaster, seconded by Kangas and carried by unanimous vote of the Council **to select the DeWitt Millennium Garden Club as the Citizens of the Year and to recognize them at the June 21, 2011 City Council meeting.**

**APPROVAL OF MINUTES:**

Motion by Erickson, seconded by Strouse and carried by unanimous vote of the Council **to approve the minutes from the May 17, 2011 Regular City Council Meeting with a correction to show Council Member Stoker excused and not voting to go into closed session.**

**PUBLIC COMMENTS:**

County Commissioner Bob Showers gave a brief update on the following:

- Selling property at the Capital Region International Airport
- Temporarily filing the Register of Deeds position until Carol Wooley's term is expired then combining that office with the County Clerk's office.
- No layoffs at the County level, however not filing positions vacated due to retirements.
- Bingham Township does not qualify for an emergency manager.
- June 12 is the deadline for Clinton County redistricting.

**CITY ADMINISTRATORS REPORT:**

Daniel Coss, City Administrator, gave an update on the following:

**DPS**

We have one employee off with an injured shoulder, Paul Schneeberger. Paul injured his shoulder while at work and is under the care of a physician. A return to work date has not been established and will depend on the nature of his injury. I will keep you posted as I get more information.

**STATE BUDGET**

The State of Michigan has adopted their budget, which includes new criteria for qualifying for an increased share of Statutory Revenue Sharing. We are guaranteed to get 66% of last year's allocation. The three main criteria are:

1. Community Dashboard – Due October 1, 2011
2. Produce plans for increased levels of cooperation, collaboration and consolidation including previous efforts – Due January 1, 2012
3. Implement a cost controls for Pensions and Healthcare for new hires – Due May 1, 2012

The Treasury Department will be issuing guidelines to help local communities with implementing and reporting.

**SANITARY SEWER COLLECTION SYSTEM**

Rich and I are still putting together the materials for the presentation. We initially were going to do a presentation at the June 7 meeting, but still are waiting on some information from SCCMUA. We should have it prepared and ready for the June 21 meeting.

**FARMER BUILDING:**

We are in the process of filing the application with Michigan State Treasury and preparing an RFP for an environmental assessment. I am checking on the possibility of a Brownfield Assessment Grant with Clinton County, which would help defray the costs of additional environmental investigation.

**NOTTAGE BUILDING:**

The basement has been dug and poured for the new construction on the east side of the building. On a side note, the dumpster that has been on Main Street does not belong to Mr. Nottage and is

being used by Paul Hartlieb for his renovation project of the corner building, which will be a hair salon.

**CITY HALL UPDATES:**

This process is becoming more involved than originally thought. The main issue is scheduling between the carpet company and the DPS crews to move the furniture. We are continuing to work on the details.

**ATHLETIC COMPLEX WATERMAIN:**

The schools still have not gotten back to us on the watermain project. I believe they are still waiting on the permitting through LBWL and DEQ.

**RAIN and MORE RAIN!**

As you can see the Pavilion is still underwater as Mother Nature is not letting up on the rain this spring. The latest figures from SCCMUA on the rainfall, as measured from a rain gauge on Turner just north of State Road, 6.19-inches as of May 27, 2011.

**CEMETERY:**

The DPS is still getting calls and continues to educate/inform people on the new regulations, but all in all things are going fairly smoothly.

**DATES TO REMEMBER:**

<b>JUNE 7</b>	DDA 7:30 am
<b>JUNE 7</b>	Council Meeting 7:00 pm
<b>JUNE 7</b>	Farmer's Market Begins Every Tuesday 5-8 pm
<b>JUNE 8</b>	Parks, Recreation & Cemetery Meeting 7:00 pm
<b>JUNE 21</b>	Council Meeting 7:00 pm
<b>JUNE 21</b>	Car Cruise In 7:00 pm to 9:00 pm
<b>JUNE 23</b>	Planning Commission 7:00 pm
<b>JUNE 28</b>	Movies In the Park - Dusk
<b>JULY 4</b>	Independence Day – City Offices Closed
<b>JULY 5</b>	Council Meeting 7:00 pm
<b>JULY 5</b>	DDA 7:30 am
<b>JULY 10</b>	DeWitt Millennium Garden Club/Chamber of Commerce Garden Walk and Art Fair
<b>JULY 19</b>	Council Meeting 7:00 pm
<b>JULY 28</b>	Planning Commission 7:00 pm

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**1. Participation in the Creating Entrepreneurial Communities:**

Motion by Erickson, seconded by Stoker and carried by unanimous vote of the Council to approve the City of DeWitt's participation in Creating Entrepreneurial Communities Program.

2. Presentation of the FY 11-12 Downtown Development Authority Budget:

Per Section 12.2 of the DDA By-Laws, “the authority shall prepare and submit a budget for approval by the governing body...”

Mike Lee, Chairman of the Downtown Development Authority (DDA), was in attendance to present the DDA’s proposed FY11-12 budget. Council Members were provided with a copy of the budget for their review. This budget has been approved by the DDA’s Board of Directors. The DDA’s amended FY10-11 budget was included also.

Motion by Kangas, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the FY11-12 Downtown Development Authority Budget as presented.**

3. Extension of the City Attorney Service Agreement:

The Municipal Attorney Services Agreement between the City and Dan Matson and Dan Skorich of Matson & Skorich, expires on June 30, 2011. Dan Matson and Dan Skorich desire to continue work for the City at the rate of \$140.00 per hour. This rate has not increased since 2007.

Motion by Lancaster, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the FY 2011-12 Extension of Municipal Attorney Services Agreement between the City and Dan Matson and Dan Skorich of Matson & Skorich, and authorize the Mayor and Clerk to sign the Agreement on behalf of the City.**

4. Approval of the City Assessor’s Agreement:

The Assessing Services Agreement between the City and Watkins Assessing Service, Inc., expires on June 30, 2011. City Attorney Dan Matson has prepared a new agreement.

Watkins Assessing Service would like to continue its work for the City. In the FY 2011-12 budget, Council approved a base contract amount of \$2,796.50, which is a two-percent (2%) increase from the prior year. Gail has provided quality service for the City and it is recommended that his firm continue to do so for the next year. Mr. Watkins has agreed to keep his 2011-12 contract amount frozen should the city contract with him during FY 2012-13.

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the FY 2011-12 Agreement with Watkins Assessing Service, Inc., and authorize the Mayor and Clerk to sign the Agreement on behalf of the City.**

5. Purchase of a new John Deere 3320 33HP 4 x 4 compact tractor with 300 CX loader:

The DPS is requesting to replace a 1985 Ford 3910 2 wheel drive tractor with approximately 1,890 hours and a brush hog 2346QT loader.

The following bids were solicited:

Tractor/ Loader	Business	Options	Options	Options	Trade for 1985 Ford 3910 tractor with BH Loader.	Total Price
JD 3320 Tractor 33HP	D & G Equipment	R4 Tires. Rear tires loaded.	Mid PTO Kit	73” Heavy Duty Bucket	\$7,000.00	\$15,108.93

JD 300CX Loader \$22,108.93						
JD 3320 Tractor 33HP JD 300CX Loader \$21,868.00	Bader & Son	R4 Tires. Rear tires loaded.	Mid PTO Kit	61" Heavy Duty Bucket	\$5,600.00	\$16,268.78
JD 3320 Tractor 33HP JD 300CX Loader	Performance Auto NW	R4 Tires. Rear tires loaded.	Mid PTO Kit	61" Heavy Duty Bucket	No Quote	No Quote
JD 3320 Tractor 33HP JD 300CX Loader	Fillmore Equipment	R4 Tires. Rear tires loaded.	Mid PTO Kit	73" Heavy Duty Bucket	No Quote	No Quote
Kubota L3240 34HP LA724 Loader \$21,885.00	Capital Equipment	R4 Tires Rear tires loaded.	Mid PTO	72" Heavy Duty Bucket	\$6,700.00	\$15,185.00

Motion by Erickson, seconded by Hunsaker and carried by unanimous vote of the Council **to award the purchase of a John Deere 3320 tractor to D&G Equipment of Mason, MI in the low quote amount of \$15,108.93 to be utilized by the Department of Public Services.**

6. Resolution approving purchase of 116 South Bridge Street:

This parcel has been in tax foreclosure for approximately three-years and is now available for purchase by the City of DeWitt under the First Right of Refusal for local governments.

RECOMMENDED ACTION:

Motion by Strouse, seconded by Stoker and carried by unanimous vote of the Council **to approve the prepared resolution authorizing the City of DeWitt to purchase 116 South Bridge Street Parcel ID #100-000-297-00 in the amount of \$33,504.60, which includes a \$300.00 application fee with the Michigan Department of Treasury.**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF DEWITT  
AUTHORIZING THE PURCHASE OF  
A PARCEL OF REAL ESTATE**

WHEREAS the Michigan Department of Treasury has informed the City that a tax-foreclosed parcel of real property situated in the City's Downtown District is available for purchase by the City for \$33,204.60, which is the minimum bid amount; and

WHEREAS the City elects to purchase the property, the legal description of which is Lot 297 of Assessor's Plat – North, City of DeWitt, Clinton County, Michigan, (tax parcel no. 200-100-000-297-00); and

WHEREAS the purchase of the parcel by the City is for a public purpose to stimulate private investment and redevelopment in the downtown area to insure a healthy tax base;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City of DeWitt intends to purchase the tax-foreclosed parcel of real property, the legal description of which is Lot 297 of Assessor's Plat – North, City of DeWitt, Clinton County, Michigan, for the public purpose of economic development in the context of the mitigation and re-purpose of a blighted downtown building on the premises and for the development of new business, to enhance the tax base. The purchase amount is to be \$33,204.60, which is the State's minimum bid, plus the Treasury application fee of \$300.00, for a total amount of \$33,504.60. The City Administrator, Daniel Coss, is hereby authorized and directed to submit the Application to Purchase Tax Foreclosed Property to the Michigan Department of Treasury, in the name of the City. The City Clerk/Treasurer is hereby directed to obtain a bank certified check payable to the State of Michigan in the amount of \$33,504.60. The delivery to the Michigan Department of Treasury of the Application and certified check shall be made prior to July 5, 2011.

**COUNCIL/STAFF REPORTS:**

None

**ADJOURNMENT:**

Motion by Lancaster, seconded by Hunsaker and carried by unanimous vote of the Council that **this meeting be adjourned at 8:35 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

James Rundborg  
Mayor