

**CALL TO ORDER:**

Mayor Rundborg called the Regular City Council Meeting to order at 7:00 p.m. He led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Sue Erickson, Dave Hunsaker, Tony Stoker, Sheryl Strouse, Tim Kangas, and Jim Lancaster (arrived at 7:02 pm).  
Council Members Excused: None

**STAFF:**

Lisa Grysen, Police Chief Larry Jerue, Daniel Coss, Rich Miller, Gail Watkins and Dan Matson

**AUDIENCE:**

None

**APPROVAL OF AGENDA:**

Motion by Erickson, seconded by Strouse and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**SPECIAL AGENDA ITEMS:**

None

**APPROVAL OF MINUTES:**

Motion by Hunsaker, seconded by Erickson and carried by unanimous vote of the Council **to approve the minutes from the July 5, 2011 Regular City Council Meeting as presented.**

Council Member Strouse abstained from this vote since she was not present at the July 5, 2011 meeting.

**PUBLIC COMMENTS:**

None

**CITY ADMINISTRATORS REPORT:**

Daniel Coss, City Administrator, gave an update on the following:

**NEGOTIATIONS:**

An administrative judge has been agreed upon by both our attorney and the union's attorney. Kathleen Opperwall will be presiding over the Fact Finding. September 8<sup>th</sup> has been scheduled for the Fact Finding Hearing. Our attorney is preparing the required information to be presented at the hearing.

**DOWNTOWN TREES:**

As you are aware the trees have been removed and the stumps have been taken care of. The DDA is planning on replacing the trees and are reviewing several tree varieties as possible replacements.

**DDA AMENDMENTS**

The DDA is in the process of looking at amending the district boundaries and development plan. The DDA has been considering purchasing a parcel of property outside the district to convert to a

public parking lot. The property is located on the corner of Franklin and Jefferson. This item will be on an upcoming agenda, tentatively scheduled for the August 16<sup>th</sup> City Council meeting.

**CLINTON COUNTY ECONOMIC ALLIANCE**

At the July 12 Executive Committee meeting, I was appointed to a 2-year term to serve on the Executive Committee. I thought it was important to have a DeWitt representative on the board and have agreed to serve.

**DATES TO REMEMBER:**

JULY	
19	Council Meeting 7:00 pm
19	SCCMUA 5:30 pm
26	Movies In the Park - Dusk Feature: <i>Raiders of the Lost Ark</i>
28	<b>Planning Commission 7:00 pm - CANCELLED</b>
29	The DeWitt Chamber of Commerce Golf Outing-Royal Scot Golf
AUGUST	
2	DDA 7:30 am
2	Council Meeting 7:00 pm
9	Movies In the Park – Dusk Feature: <i>UP</i>
10	Parks, Recreation & Cemetery Meeting 7:00 pm
16	Council Meeting 7:00 pm
18-20	Memorial Association Ox Roast Festival
20	Frog Jump – Memorial Park – Registration @ Noon Frog Jump begins @ 1pm
22-26	Auditors
23	Movies In the Park – Dusk Feature: <i>Tangled</i>
25	Planning Commission Meeting 7:00 pm

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**1. MML Liability and Property Renewal:**

The City subscribes with the Michigan Municipal League (MML) for liability and property insurance. The Michigan Municipal League Liability and Property Pool provides comprehensive property, general liability, auto liability, public officials' liability insurance and related services to cities, villages, townships and other public entities. The City of DeWitt carries coverage up to \$10,000,000.00 each occurrence. The City of DeWitt has been with the MML Liability and Property Pool since 1992. The premium for 2011-12 is an increase of \$619.00 or 1.8%.

Motion by Erickson, seconded by Strouse and carried by unanimous vote of the Council to **authorize the renewal to the Michigan Municipal League Liability and Property Pool for the term of July 1, 2011 through July 1, 2012 in an amount not to exceed \$34,759.00.**

2. Hydrant Replacement:

The City of DeWitt contracts with the Lansing Board of Water and Light to maintain the water distribution system. In 2007 LBWL conducted a Master Plan review of the distribution system and as a result identified 42 hydrants that do not meet their specifications. The two major components are; self-draining hydrants and the presence of an accident break away flange. Other considerations for replacement are location of the hydrant and availability of replacement parts. One of the hydrants identified for replacement is Hydrant #4725 located at 901 Wilson Street. The city will be paving Wilson Street next summer and in preparation for that would like to complete any necessary utility work prior to street construction. City Council authorized \$15,000.00 for hydrant replacement in the FY 2011-12 Budget. LBWL has provided a budget figure of approximately \$5,000.00 per hydrant. In the past the city has authorized a not to exceed amount for the LBWL to replace hydrants based on the prioritized list.

Motion by Lancaster, seconded by Erickson and carried by unanimous vote of the Council **to authorize Lansing Board of Water and Light in an amount not to exceed \$15,000.00 to replace as many fire hydrants as possible, with 901 Wilson Street as the top priority due to street paving in 2012.**

3. Overbanding Cracksealing on Major and Local Roads:

The City of DeWitt has coordinated with the Clinton County Road Commission (CCRC) for the last two (2) crack sealing maintenance programs in 2008 and 2010. In 2009 the CCRC bid out the project and Scodeller Construction was awarded the contract at \$1.14 per pound of applied crack sealing liquid. Scodeller Construction agreed to extend their low bid price to the City of DeWitt and applied the crack sealing liquid throughout the city in 2010. Scodeller Construction has agreed once again to extend their 2009 low bid pricing for CCRC and extend that pricing to the City of DeWitt for 2011. The streets with top priority are those that have a PASER Rating of 6.

Motion by Strouse, seconded by Lancaster and carried by unanimous vote of the Council **to authorize Scodeller Construction, which have agreed to extend their bid price of \$1.14 per pound of emulsion from the 2009 Clinton County Road Commission bid process, to perform crack sealing on Major and Local Roads in an amount not to exceed \$15,000.00.**

4. Assessor's Plat of the City of DeWitt – Southeast:

This is one of the six remaining plat's in the City of DeWitt that is being submitted to the State of Michigan for corrections to the Plat. After several attempts and meetings with the State we believe all the information is in the correct format and the plat should be approved. Once the Southeast Plat is submitted and approved we will publish and submit for approval the five remaining plats together at a future council meeting.

Motion by Erickson, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the Resolution for the Assessor's Plat of the City of DeWitt – Southeast and direct the Clerk to acknowledge the completion certification, and approval of the Plat and to forward all copies of the Plat to the State Treasurer.**

**COUNCIL/STAFF REPORTS:**

Mayor Rundborg would like to schedule a joint meeting with the DeWitt Public School Board, City of DeWitt and DeWitt Charter Township in September. City Administrator, Daniel Coss will

contact the other jurisdictions to get a date set for this meeting. The City Council would like to be the host of this meeting at City Hall.

City Council has asked City Administrator, Daniel Coss to send a letter to the residents living on Wilson Street to inform them of the upcoming paving project for next summer.

Several Members of the City Council will not be in attendance at the regularly scheduled meeting for August 2, 2011.

Motion by Erickson, seconded by Lancaster and carried by unanimous vote of the Council **to cancel the regularly scheduled City Council meeting for August 2, 2011 and reschedule this meeting for August 9, 2011.**

**ADJOURNMENT:**

Motion by Hunsaker, seconded by Lancaster and carried by unanimous vote of the Council that **this meeting be adjourned at 7:34 p.m.**

Respectfully submitted,

Lisa M. Gysen  
City Clerk-Treasurer

James F. Rundborg  
Mayor