

CALL TO ORDER:

Mayor Pro-tem Erickson called the Regular City Council Meeting to order at 7:00 p.m. She led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Dave Hunsaker, Tony Stoker, Sheryl Strouse, Tim Kangas, and Jim Lancaster.

Council Members Excused: Mayor Rundborg

STAFF:

Lisa Grysen, Police Chief Larry Jerue, Daniel Coss, Rich Miller, and Dan Matson

AUDIENCE:

Mike Lee, DDA Chairman and Adam Falkowski, C2AE

APPROVAL OF AGENDA:

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council that **the agenda be approved as presented.**

SPECIAL AGENDA ITEMS:

None

APPROVAL OF MINUTES:

Motion by Lancaster, seconded by Stoker and carried by unanimous vote of the Council to **approve the minutes from the August 16, 2011 Regular City Council Meeting as presented.**

Motion by Lancaster, seconded by Stoker and carried by unanimous vote of the Council to **approve the minutes from the August 29, 2011 Special City Council Meeting as presented.**

PUBLIC COMMENTS:

None

CITY ADMINISTRATORS REPORT:

Daniel Coss, City Administrator, gave an update on the following:

MEDICAL MARIHUANA

The draft ordinance was presented to the Planning Commission, which resulted in a few minor tweaks, most of which were not relative to the Medical Marihuana components. The amended version is in your General Information Packet and Dan Matson will go over the suggested changes.

COLLABORATIVE MEETING

The joint meeting with DeWitt Public Schools and DeWitt Township has been scheduled for October 11 at 7 p.m. at City Hall. That is the same night as a regular meeting; I am proposing that we meet at 6 p.m. for our regular City Council meeting and can adjourn to go in to the joint meeting.

MML FALL CONVENTION

The Fall Convention is October 4-7 in Grand Rapids. The Mayor, Mayor Pro Tem, Council Member Stoker and myself will be attending.

LEAF VACUUM SCHEDULE

The Fall Leaf Vac schedule has been set. The DPW will start the week of October 10 and do a city wide sweep. The following 4 weeks will be alternating between the north and south side of the river (we will be starting on the north side first) and the week of November 14 will wrap up with a citywide sweep. Leaves should be curbside by Monday morning of your scheduled week. Also, keep in mind Granger will be collecting compostable brown bags through November 30. The schedule is posted on the website.

SUMMER TAXES and UTILITY BILLS

Summer tax bills are out and are due September 30, 2011. Utility bills will be mailed out on September 30, 2011 and will be due October 20, 2011.

DATES TO REMEMBER:

SEPTEMBER	
12	Large Item Pick-up
13	Council Meeting 7:00 pm (Rescheduled date)
19	Curbside Brush Pick-up
20	SCCMUA Meeting
22	Planning Commission 7:00 pm
23	Autumn Begins
27	Council Meeting 7:00 pm
30	Summer Tax Bills Due
30	Send out Quarterly Sewer/Refuse Bills Due October 20 th
OCTOBER	
4	DDA Meeting 7:30 am
8	DeWitt Chamber Harvest Festival begins at Noon
10	Leaf Collection Begins – City wide sweep first week
11	Council Meeting 7:00 p.m.
12	Garden Club Appreciation Lunch (City Hall Noon)
12	Parks, Recreation & Cemetery Meeting 7:00 p.m.
18	Local Officers Compensation Commission
20	Utility Bills Due
25	Council Meeting 7:00 p.m.
31	Halloween (Trick or Treat hours are 6:00 p.m. to 8:00 p.m.)

CLOSED SESSION:

Motion by Stoker, seconded by Kangas and carried by roll call vote of the Council **to into closed session for discussions regarding contract negotiations with the DPS per the Open Meeting Act Article 15.268 Section 8 Sub (c) at 7:19 pm.**

ROLL CALL VOTE:

Kangas	Yes	Stoker	Yes
Strouse	Yes	Lancaster	Yes
Erickson	Yes	Hunsaker	Yes

OLD BUSINESS:

None

NEW BUSINESS:

1. DPS Collective Bargaining Agreement:

Motion by Kangas, seconded by Strouse and carried by unanimous vote of the Council **to approve a three-year contract, July 2010 – June 30, 2013 with the Michigan AFSCME Council 25 AFSCME Local 1059 and authorize the Mayor, City Clerk and City Administrator to sign the contract on behalf of the City.**

2. 2011 City Council Meeting Schedule:

Each year, the City Council adopts their annual meeting schedule. Due to scheduling conflicts for the remainder of the year all City Council meetings in the months of September through December will be held the second and fourth Tuesday's of each month until the end of December 2011.

The City Charter (Section 7.5) requires the City Council to meet at least one time each month. The meetings will take place at City Hall at 7:00 p.m.

The second Tuesday in November is an election day, and City Hall is a precinct location. To accommodate this conflict, that meeting date is proposed to be scheduled on Wednesday, November 9th at 7:00 p.m.

Motion by Lancaster, seconded by Hunsaker and carried by unanimous vote of the Council **to approve and amend the 2011 City Council Meeting Schedule, (originally approved at the December 7, 2010 City Council Meeting) to the second and fourth Tuesday's of each month, through September to December 2011 as presented:**

September 13	September 27	October 11	October 25
November 9 *	November 22	December 13	December 27

**Changed to Wednesday due to conflict with Tuesday election dates*

3. Request to Purchase a New Police Vehicle:

In the FY 2011-12 Budget, \$30,000 has been allocated for the purchase of a new Police Vehicle. The City received a quote from Shaheen Chevrolet for the purchase of a 2012 Chevy Tahoe 2WD Police Package vehicle. This quote is based on the State of Michigan bid. The City's bidding requirements are satisfied, as that was an open bid process. This will replace a 2005 Chevy Tahoe that was purchased used and currently has 110,000 miles. This vehicle will be cycled down to the DPS.

Purchase Price.....\$25,488.80*

Additional Equipment	
Back seat cage, lights, sirens, crash bar, decals etc.....	\$ 2,000.00
<u>Labor to install equipment.....</u>	<u>\$ 1,500.00</u>
Total Purchase Price.....	\$28,988.50

*Same price as was paid for the 2011 Chevy Tahoe

Thus far the Chevy Tahoe Police Vehicle has proven to be extremely dependable in all driving conditions. The life expectancy will save future costs for both repair and replacement. The FY 2011-12 approved budget included \$30,000 for a new police vehicle.

Motion by Hunsaker, seconded by Stoker and carried by unanimous vote of the Council **to proceed with the purchase of a 2012 Chevy Tahoe in an amount not to exceed \$28,988.50 for the FY 2011-12.**

4. Recommendation for Design and Construction Engineering for 2012 Road Work:

The City of DeWitt received four complete proposals and one incomplete proposal for Design and Construction Engineering services for the 2012 road work that has been budgeted for Wilson Street and East Dill Road. The following is a breakdown of the proposal received:

<u>Firm</u>	<u>Amount</u>
Wilcox Engineering	\$54,620.00
Spicer Group	\$56,803.00
C2AE	\$60,700.00
AEW Engineering	\$98,187.50
Jones and Henry Engineers	\$13,090.00 (incomplete)

Motion by Hunsaker, seconded by Stoker and carried by unanimous vote of the Council **to award the Design and Construction Engineering contract for the 2012 Local Road work project on Wilson Street and East Dill Road to Wilcox Engineering in an amount not to exceed \$54,620.00.**

5. Farmer Building:

With the recent acquisition of the property at 116 S. Bridge (Farmer Building), City Council discussed some options that the City has for this property.

Motion by Hunsaker, seconded by Stoker and carried by unanimous vote of the Council **to direct the City Administrator to gather specifics and costs for the demolition of the Farmer Building located at 116 S. Bridge.**

COUNCIL/STAFF REPORTS:

City Attorney Dan Matson gave an overview of a draft ordinance amendment for the Home Occupations Ordinance. This is the ordinance that will incorporate the medical marijuana language.

ADJOURNMENT:

Motion by Lancaster, seconded by Hunsaker and carried by unanimous vote of the Council that **this meeting be adjourned at 8:49 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan Erickson
Mayor Pro-tem