

CALL TO ORDER:

Mayor Rundborg called the Regular City Council Meeting to order at 7:06 p.m. He led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Sue Erickson, Dave Hunsaker, Ray Knick, Sheryl Strouse, Tony Stoker, and Jim Lancaster
Council Members Excused: None

STAFF:

Lisa Grysen, Rich Miller, Police Lieutenant Joe Spagnuolo, and Dan Matson

AUDIENCE:

Kevin Feuka (C2AE), Denise Glarner, John McCarty, Emily Fenneuff, and County Commissioner Bob Showers

APPROVAL OF AGENDA:

Motion by Hunsaker, seconded by Stoker and carried by unanimous vote of the Council that **the agenda be approved as presented.**

SPECIAL AGENDA ITEMS:

1. Appointments to the DeWitt District Library Board and to the Parks, Recreation & Cemetery Commission:

Emily Fenneuff of 1102 W. Geneva Drive submitted an application to serve on the DeWitt District Library Board. Ms. Fenneuff currently volunteers at St. Thomas Equinas Church, in Religious Education and the classrooms at the DeWitt Public Schools. Her wish is to offer new ideas, while promoting the programs the library currently has.

John McCarty of 1307 Waxwing Drive submitted an application to serve on the Parks, Recreation and Cemetery Board. Mr. McCarty previously served on the Lake Geneva Property Owners Association and feels he has ample time to volunteer to this board.

Motion by Hunsaker, seconded by Strouse and carried by unanimous vote of the Council to **appoint Emily Fenneuff to the DeWitt District Library Board and appoint John McCarty to the Parks, Recreation and Cemetery Board.**

2. Request for Permission to Solicit – Old Newsboys:

The City has received a request from the Old Newsboys for permission to solicit donations at the intersection of Main Street and Bridge Street on Thursday, December 2nd. In order to solicit donations, permission is required by the City.

The Lansing tradition of raising money to provide shoes and boots for needy schoolchildren began around 1910 when truant officer George E. Palmer established the Palmer Shoe Fund. In 1924 the Old Newsboys Association, led by its first president R. Guy Brownson, was organized to assist in the efforts begun by Palmer. Since then The Old Newsboys cooperated with The State Journal and the Lansing Capital News to publish and sell a spoof newspaper during a one-day fund-raising drive.

Section 62-35 of the City Code outlines the process for soliciting within the roadways. The Clubs will be required to comply with these requirements.

Motion by Strouse, seconded by Lancaster and carried by unanimous vote of the Council **to grant the request submitted by the Old Newsboys for permission to solicit donations at the downtown intersection on Thursday, December 2, 2010 contingent upon the requirements listed in Section 62.35 of the City Code are met.**

APPROVAL OF MINUTES:

Motion by Strouse, seconded by Knick and carried by unanimous vote of the Council **to approve the minutes from the November 3, 2010 Regular City Council Meeting as presented.**

PUBLIC COMMENTS:

County Commissioner Bob Showers congratulated everyone on their re-elections. He informed Council that Bingham Township is in default. Clinton County has made the bond payment for the sewer system since they guaranteed the bond issue. The City of St. Johns could possibly take over some of the land owned by Bingham Township and some of their debt. He will keep us updated.

Kevin Feuka (C2AE) will provide the City with a report on the proposed DeWitt Public Schools Sports Complex. He walked the site with DPS Supervisor Rich Miller and Planning Commission Chairman Bob Smith. The bridge inspections have been completed, however we have been chosen for an audit that will be performed on December 10, 2010. Rich Miller and Kevin Feuka will participate in this audit and the City will not incur any additional fees.

Denise Glarner, 10252 Colby Lake, Perry, would like to know why the City Council is making all of the decorations (solar lights, wind chimes, and memorabilia etc.) against the rules. She believes that all the items on her son's grave are within the area allowed for decorations. Rich Miller will meet Ms. Glarner at the cemetery so she will be clear on what can stay and what must be removed.

CITY ADMINISTRATORS REPORT:

Lisa Grysen, Interim City Administrator provided a written report on the following:

DUCK-

The duck was released on November 10th. Ken Palmer from the DeWitt-Bath Review took photos of Dr. Kashneider, her staff and DPS workers Paul Schneeberger and Jeremy Freed. Mr. Palmer will write a story for this Sunday's paper. Mr. Duck's family was very happy to see him!

DPS-

See written report from Rich Miller.

ASSESSOR PLATS:

A meeting was held at Alan Cropsey's Office on November 10, 2010 at 1:00 pm to discuss the next steps in getting the 5 plats approved that have been submitted and rejected by the State of Michigan numerous times. Dan Matson and Mayor Rundborg were in attendance and can give a recap of this meeting.

UNION NEGOTIATIONS:

The negotiations team met with the labor attorney on November 10th and the next negotiation session is scheduled for the 19th. More information will be discussed during closed session.

BUILDING INSPECTION SERVICES:

Rod Taylor (DeWitt Township Manager) is still waiting on the statistics from Bath and Watertown Township. I will keep you posted.

DEWITT PUBLIC SCHOOLS – ATHLETIC COMPLEX:

Kevin Feuka (C2AE), Bob Smith (Planning Commission Chairman), Police Chief Larry Jerue, and Council Member Sue Erickson have reviewed the plan for the Athletic Complex.

NOVEMBER/DECEMBER DATES TO REMEMBER:

Tuesday, Nov 16 – City Council Meeting

Thursday, Nov 18 – Fire Authority (**Planning Commission Cancelled**)

Thursday and Friday, Nov 25 and 26 – City Hall closed for Thanksgiving

Saturday, Dec 4 – Fill a Cop Car and DDA Christmas Market

Tuesday, Dec 7 – City Council

Tuesday, Dec 9 – Shop with a Cop

Tuesday, Dec 14 – DDA 7:30 am

Tuesday, Dec 21 – City Council

Thursday and Friday, Dec 23 and 24 – City Hall Closed for Christmas

Thursday and Friday, Dec 30 and 31 – City Hall Closed for New Years

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Approval of General Retention & Disposal separate schedules: #11, 23 & 24.

The Michigan Department of State Archives Unit developed a recommended schedule for disposal of public records (Schedule 8). Retention schedules reflect the length of time that records have operational, legal, fiscal, or historical value. Michigan law requires that

1. All records be listed on an approved Retention and Disposal Schedule and
2. All retention and Disposal Schedules must be formally approved by the Records Management Services, the Archives of Michigan and the State Administrative Board.

The current revision for Schedule #8 was adopted in January 2003.

Schedule #8 is an approved schedule, however there have been significant changes regarding its updating. Records Management Services is not updating the entire Schedule. The Schedule is being updated in sections, as separate schedules. These individual schedules must now be adopted separately:

General Schedule-Local Law Enforcement Agencies (schedule #11)

General Schedule-Elections Records (schedule #23)

General Schedule-City and Village Clerks (schedule # 24)

Motion by Erickson, seconded by Strouse and carried by unanimous vote of the Council **that the City of DeWitt adopts General Schedules #11- Local Law Enforcement Agencies; General Schedule # 23 – Election Records, and General Schedule #24 – City and Village Clerks, as they may amend or supplement General Records Retention and Disposal Schedule #8.**

2) Schedule Special Meeting to Discuss City Administrator Applicants:

Sandra Rich of Hiring Solutions LLC, is requesting a special City Council Meeting for November 30, 2010 to discuss the City Administrator applications she has received.

Currently, Ms. Rich has had 70 applicants apply. Out of the 70 applications she plans to bring only 12 candidates for City Council review.

Motion by Lancaster, seconded by Hunsaker and carried by unanimous vote of the Council **to schedule a special City Council meeting for Tuesday, November 30, 2010 to review potential City Administrator applications.**

CLOSED SESSION

Motion by Hunsaker, seconded by Erickson and carried by roll call vote of the Council **to enter into closed session per the Open Meeting Act Section 8 (c) for negotiations connected with the negotiations of a collective bargaining agreement at 8.01 pm.**

ROLL CALL VOTE:

Knick	Yes	Strouse	Yes
Lancaster	Yes	Hunsaker	Yes
Stoker	Yes	Erickson	Yes

Motion by Knick, seconded by Strouse and carried by unanimous vote of the Council **to return to the Regular City Council meeting at 8:31 pm.**

COUNCIL/STAFF REPORTS:

None

ADJOURNMENT:

Motion by Strouse, seconded by Stoker and carried by unanimous vote of the Council **that this meeting be adjourned at 8:49 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

James Rundborg
Mayor