

CALL TO ORDER:

Vice-Chair Sullivan called the meeting to order at 7:00 p.m. Commissioner Erickson led the Pledge of Allegiance.

ROLL CALL

Members Present: Ballard, Erickson, Lee, McClean, Sullivan, Vicary, Wiggins and One Vacancy

Members Excused: Bob Smith

STAFF:

Sue Williams and City Administrator, Daniel Coss

AUDIENCE:

None

APPROVE AGENDA:

Motion by Commissioner Erickson, seconded by Commissioner Vicary and carried by unanimous vote of the Planning Commission that **the Planning Commission's agenda for November 17, 2011 be approved as presented. MOTION CARRIED.**

APPROVAL OF MINUTES:

Motion by Commissioner Vicary, seconded by Commissioner Erickson and carried by unanimous vote of the Planning Commission that **the minutes of the October 27, 2011 Regular Planning Commission Meeting be approved as presented. MOTION CARRIED.**

PUBLIC COMMENTS:

None

OLD BUSINESS:

1. Resolution to Initiate Text Amendments to Article XXIII

Motion by Commissioner Ballard, seconded by Commissioner McClean and carried by roll call vote of the Planning Commission to approve the resolution to initiate text amendments to Article XXIII. **MOTION CARRIED.**

ROLL CALL VOTE:

Ballard	yes	McClean	yes	Vacant	—
Erickson	no	Smith	excused	Vicary	yes
Lee	yes	Sullivan	yes	Wiggins	yes

2. Resolution to Initiate Amendments to Article X Lot

Motion by Commissioner Lee, seconded by Commissioner Vicary and carried by unanimous vote of the Planning Commission to approve the resolution to initiate zoning ordinance in regard to accessory structures. **MOTION CARRIED.**

NEW BUSINESS None

STAFF REPORTS/COMMENTS

None

PLANNING COMMISSION MEMBER COMMENTS:

City Administrator Coss discussed the scheduled date for the regular December Planning Commission meeting on December 15. After discussion, it was determined December 22 would be a preferred choice for the majority of commission members.

Motion by Commissioner Ballard, seconded by Commissioner Sullivan and carried by unanimous vote of the Planning Commission **to change the December meeting date from December 15, 2011 to December 22, 2011. MOTION CARRIED**

City Administrator Coss mentioned he had met with a representative from Frontier Communications, 125 South Scott. Based on their discussion, Frontier has agreed to perform cosmetic improvements and general cleanup on the exterior of their building.

ADJOURNMENT:

Motion by Sullivan, seconded by Lee and carried by unanimous vote of the Planning Commission that **this meeting be adjourned at 7:30 p.m.**

Respectfully submitted,

Susan Williams
Deputy Clerk