

CALL TO ORDER:

Mayor Pro-Tem Erickson called the Regular City Council Meeting to order at 7:02 p.m. She led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Dave Hunsaker, Tony Stoker, Sheryl Strouse, Sue Erickson Jim Lancaster and Tim Kangas.

Excused: Mayor Rundborg

STAFF:

Lisa Grysen, Police Chief Larry Jerue, Daniel Coss, Gail Watkins, and Dan Matson

AUDIENCE:

Karen Ward, Kelly Alicea, Ryan Cressman, Dena Carey

APPROVAL OF AGENDA:

Motion by Lancaster, seconded by Strouse and carried by unanimous vote of the Council that **the agenda be approved as presented.**

SPECIAL AGENDA ITEMS:

None

APPROVAL OF MINUTES:

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the minutes from the December 13, 2011 Regular City Council Meeting as presented.**

PUBLIC COMMENTS:

Ryan Cressman, 2317 W. Price Road, St. Johns introduced himself and announced that he is running for Clinton County Sheriff in 2012.

CITY ADMINISTRATORS REPORT:

BRUSH PICK UP

The DPW finished the brush pick-up on December 20. There will be another brush pick-up in the spring if residents did not get all of their brush out from the snow storm.

DOWNTOWN WINDOW DECORATING CONTEST

The DDA sponsored a holiday window/storefront decorating contest and offered \$500.00 for first place, \$250.00 for second place to be used for marketing and advertising. The judges for the contest were Mayor Rundborg, John Deiter, Superintendent of Schools and Kim Lawrence, DDA Board of Directors. They braved the cold on Saturday, December 10 and awarded 1st Place to Motz Builders and 2nd Place to Family Barber Shop.

COMMUNITY GUIDE/COMMUNITY SHOWCASE

The three jurisdictions have held kick-off meetings for these two items. If you remember these were the two ideas that came from the Joint Meeting we held in October with DeWitt Public Schools and DeWitt Township. If anyone is interested in participating, let me know and I will make sure to get you on the email distribution list.

CITY HALL CLOSED

Just a reminder City Hall will be closed on December 30th, January 2nd and January 16th.

DATES TO REMEMBER:

DECEMBER 2011	
27	ZBA & Council Meeting – 7:00 PM
30	New Year’s Holiday – City Hall Closed
JANUARY 2012	
2	New Year’s Holiday – City Hall Closed
3	Christmas Tree Pick-up
3	Park Rentals begin for 2012 Season
3	DDA Meeting – City Hall – 7:30 AM
10	Council Meeting – 7:00 PM
16	MLK Jr. Day - City Hall Closed
24	Council Meeting – 7:00 PM
26	Planning Commission 7:00 PM
30	Last Day to Register to Vote for the February 28, 2012 Presidential Primary Election

OLD BUSINESS:

None

NEW BUSINESS:

1. Professional and Technical Planning Services-Contract Renewal (LSL):

The Professional and Technical Planning Services Extension Agreement between the City and LSL Planning, Inc. will expire December 31, 2011. The City has extended this contract on an annual basis since the original contract expired in June of 2004. LSL Planning has assisted the City with development, zoning and planning matters throughout the year.

LSL has provided a letter expressing their willingness to extend the contract through December 31, 2012 at no increase in hourly rates.

Nearly all of the time billed by LSL to the City is for work performed by Steven VanSteenhuyse, who is a Senior Planner.

All of the recommended language changes have been incorporated.

Motion by Stoker, seconded by Strouse and carried by unanimous vote of the Council to **accept the contract extension with LSL Planning, Inc. to cover the period of January 1, 2012 through December 31, 2012 and that the Mayor and City Clerk be authorized to sign the agreement on behalf of the City subject to approval of the contract extension by the City Attorney.**

2. Re-appointments Committee Assignments

The following citizens/staff are being re-appointed to the respective committee, commission or authority assignment for the specified term.

	<u>Term Expires</u>
<u>SCCMUA (1-Year Term)</u>	
Rich Miller	012/31/12
<u>Board of Review (4-Year Term)</u>	
Sandra Bara	113 Spring Meadows Lane 01/15/16
<u>Cable Commission (3-Year Term)</u>	
Paul Potts	1000 E. Geneva Drive 01/01/15
<u>Local Officers Compensation Committee (5-Year Term)</u>	
Teri Reyburn	214 W. Madison 01/15/17
<u>Parks, Recreation & Cemetery Commission (3-Year Term)</u>	
Tom Conway	419 N. Logan Street 01/15/15
<u>Tree Commission (3-Year Term)</u>	
John Shives	411 E. Webb Drive 01/16/15
Joe Donovan	203 W. Main Street 01/18/15
Tom Conway	419 N. Logan Street 01/18/15
<u>Southern Clinton County Farm and Food Action Council (1-Year Term)</u>	
Dena Carey	902 Sandhill Drive 01/01/13

Motion by Strouse, seconded by Hunsaker and carried by unanimous vote of the Council to **approve the committee assignments, as recommended by Mayor Rundborg.**

COUNCIL/STAFF REPORTS:

Gail Watkins, City Assessor reported that the taxable value for 2012 will have a decrease of approximately 3 million dollars.

ADJOURNMENT:

Motion by Stoker, seconded by Lancaster and carried by unanimous vote of the Council that **this meeting be adjourned at 7:18 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Sue Erickson
Mayor Pro-Tem