

# DEWITT FARMERS' MARKET

## VENDOR RULES

The DeWitt Farmers' Market is located in Downtown DeWitt North of the intersection of Main and Bridge Streets, from 9 AM until 1 PM on Saturday. The Market schedule for 2008 is attached. Each vendor is required to arrive at that location by 8:30 AM and shall vacate by 1:30 PM. Violation of Market rules, as determined by the Market Committee, will preclude the vendor from future stall rentals. **Prior to becoming a vendor each vendor must read and sign a copy of these market rules.**

### TYPE OF PRODUCTS

Products that vendors may sell include; fruits, vegetables, flowers (fresh or dried) and foods (licensed). We require at least 10% of your product be from your own garden/farm. **All products sold MUST be from Michigan.** Manufactured products are prohibited, unless written approval is received from the Market Committee. Handmade arts and crafts items may be sold according to the guidelines below.

### QUALITY OF PRODUCTS

Vendors are required to comply with all Michigan Department of Agriculture Rules and Regulations. The department can be reached at 373-9018. Selling overripe, spoiled or unusable produce is not permitted. Vendors selling food products must provide a copy of their license to verify their product is prepared and cooked in a licensed kitchen. Vendors selling baked goods, maple syrup, plants, processed foods and meats must have their good inspected and possess a valid Department of Agriculture permit prior to setting up their stall at the Market.

### ARTS & CRAFTS SALES

Vendors selling arts will be assigned stalls based on availability as determined by the Market Committee. The Market Committee may require review of and approval of artwork prior to sale at the market. Applications with a photograph or sample may be required to the Market Committee in advance for this review. The Market Committee retains the right to limit the number of artists at each market.

### RATES

An annual rate of \$250.00 entitles the vendor to a stall for each of the 22 Markets for the year. Stall rental for individual market dates is \$15.00, if paid by the Wednesday prior to the market or \$18.00 the morning of the market. Rentals are non-refundable. Vendors are encouraged to call Kellie Warner at 517-202-2338 or Leanne Roman at 517-668-2000 to determine availability of stalls prior to Market. Payment is due with application submission.

**STALL SIZE AND ASSIGNMENTS**

Each stall measures 18' wide by 20' long. Stall assignments are made on a first paid basis. The first vendor that pays for rental space will select from all available stalls, the second vendor that pays will select from the remaining available stalls and so on, until all stalls are rented. A vendor paying for the season may request their location for the entire season at the time of payment. This also will be done on first paid basis.

Vendors must be checked in with the days Market Leader at or before 8:30 AM on the day of the Market or will lose their stall assignment. Vendors are required to be there the entire time of the market. If you are unable to be at the market until 1:00 PM, it is best that you do not participate in that days market. Vendors will are not allowed to tear down and leave during the hours of operation. Vendors are prohibited from subletting their stall after rental unless written approval is obtained from the Market Committee. Vendors are responsible for the cleanliness of their stall during Market and at the end of each Market day. Dumping of produce in the trash cans is forbidden. Each vendor must take everything they brought to Market, including boxes, bags etc. Smoking is not permitted in the stall area.

**THE MARKET COMMITTEE RESERVES THE RIGHT TO DENY VENDOR PRIVILEGES TO ANY VENDOR THAT FAILS TO COMPLY WITH THESE VENDOR RULES OR FOR ANY VIOLATION OF CITY, STATE OR FEDERAL LAWS RELATED TO VENDOR ACTIVITIES DURING MARKET.**

I have read and received a copy of the DeWitt Farmers' Market Vendor rules consisting of two pages.

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Vendor Signature

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Date